

Sample Bylaws for Local CGS Chapters

*We encourage each chapter to create bylaws that meet their
unique situation regarding interest and, capacity.*

ARTICLE 1 – NAME

This chapter is the Citizens for Global Solutions – [City] Chapter. It is an affiliate of World Federalist Association dba Citizens for Global Solutions Education Fund, a 501(c)3 organization incorporated under the laws of the District of Columbia, USA.

ARTICLE 2 – VISION AND MISSION

Citizens for Global Solutions envisions a future in which nations work together to abolish war, protect our rights and freedoms, and solve the problems facing humanity that no nation can solve alone. The [City] Chapter aims to build political will in our community for effective democratic global institutions that apply the rule of law while respecting the diversity and autonomy of our national, state, and local governments. We do this by working with like-minded [City] citizens and civic groups to educate officials and elected representatives about our global interdependence, communicating global concerns to public officials, and developing proposals to reform and strengthen international institutions.

ARTICLE 3 – MEMBERSHIP

All donors to either CGS Education Fund or CGS Action Fund residing within the geographic limits of the Chapter shall be members of the Chapter unless they affirmatively state they do not wish to be considered members. The chapter Board may also admit to membership any person who agrees with the vision and mission of the chapter and generally accepts the values of CGS.

ARTICLE 4 – LEADERSHIP

The Board shall consist of [specify Board members by titles such as Coordinator, Chair, Vice-Chair, Treasurer, Secretary, at-large member, etc.] The Board shall be elected annually by the membership and serve for renewable one-year terms. The Board shall fill vacancies occurring between elections.

The Chair/Coordinator will coordinate the activities of the Chapter, serve as liaison with CGS, [and have joint responsibility with the Treasurer for disbursing chapter funds]. [The Vice-Chair shall perform the role of Chair whenever the latter is absent as well as other responsibilities directed by the Board. The Treasurer will receive and have custody of all funds, make disbursements as authorized and directed by the Board, keep records of receipts and disbursements, and be transparent and accountable for all financial transactions.] The Secretary will record and keep files of minutes and significant events, maintain contact information of members in good standing and of those who want to receive emails and notice of events.

The Board may appoint volunteer committees to facilitate the work of the Chapter.

ARTICLE 5 – MEETINGS

The Board shall hold meetings open to the membership at least annually. There shall be an annual meeting of the membership [which shall include the election of Board members, and consideration of any resolutions and proposed amendments to the bylaws.] Other meetings may be called by a majority of the Board or the lesser of 10% of the general membership or 25 members. The membership shall be notified of any meeting at least thirty days in advance of the meeting. A quorum of the lesser of 10 members or 5% of the general membership is required to conduct official business.

ARTICLE 6 – AMENDMENTS

These By-Laws may be amended by a vote of the general membership at any duly announced annual meeting at which a quorum of the membership is present and voting. A copy of these By-Laws and any amendments shall be provided to CGS. CGS may object to any amendment within thirty days of receiving it; absent a timely objection, the amendment shall take effect.